



## **Chief Performance & Compliance Officer**

We are a community health center located in majestic Waimanalo, where **our mission** is to provide the highest level of primary and preventative health care services, with special attention to the needs of Native Hawaiians and the medically underserved, and improving the health and wellness of individuals and their `ohana (family) regardless of their ability to pay. We are committed to improving the quality of life for the people of Hawaii.

### **Our Values**

***Mālama (stewardship)*** - We listen to people with our full attention, seeking to know them and understand their healthcare and wellness needs and aspirations for themselves, their family and the Waimānalo community. We will respond, to the best of our abilities, as caring, compassionate, engaged and professional partners in healthcare.

***`Ohana (family)*** - We believe that wellness embraces the whole family and we welcome their participation in the healthcare of their loved ones. Our belief extends to the Waimānalo community-at-large where we build the foundation of good health and wellness for everyone, and we seek collaborative partners who share our values and vision.

***Pono (rightness and balance)*** - We know that quality healthcare starts with people's trust in our services and the excellence of our care for them and the resources entrusted to us to meet their needs. We are committed to maintaining their trust by treating people with respect and confidentiality, and by being open about our organizational practices and results, seeking to continuously improve our work.

**We are seeking a dedicated, talented and team-oriented CPCO to join our `ohana (family) to support our mission and values.**

### **SUMMARY**

The Chief Performance & Compliance Officer (CPCO) leads and manages, quality assurance, performance improvement, compliance, security, and other special management projects as assigned by the Chief Executive Officer (CEO). This position monitors and guides staff and providers to implement activities which ensure performance improvement; and compliance with Health Insurance Portability and Accountability Act (HIPAA), credentialing, risk management, safety, and emergency preparedness standards of federal, state, and third party payors. This position participates as a member of the Executive Team in strategic planning, implementing, coordinating, and evaluating operations under the policies and procedures received from the Board of Directors and/or the CEO.

### **QUALIFICATIONS**

- Master's Degree in Health Sciences, Public Health or Public Administration preferred; or equivalent combination of education and related work experience.
- A minimum of five years in health care and compliance related field, preferably with community health centers.
- Minimum of three years of supervisory/management experience.

- Must have extensive knowledge and understanding of standards, health care laws, regulations, and protocol of clinical practice for FQHCs. Knowledge of comparative databases and reporting requirements, EHR systems strongly preferred.
- Demonstrated knowledge of Office of Inspector General's Seven Elements of an Effective Compliance Program
- Experience responding to audit findings.
- Sound understanding of major compliance and risk initiatives.
- Excellent research and investigative skills.
- Ability to understand, interpret and explain applicable federal regulations
- Compliance Certification (CHC) preferred.
- Experience working as or supporting clinical healthcare providers is preferred.
- Strong strategic planning skills.
- Excellent project management skills and program development skills.
- The CPCO will have a collaborative, inclusive leadership style and foster strong internal and external relationships, demonstrated good judgement and personal integrity; superior communication skills; resilience; energy; and commitment to the mission of Waimanalo Health Center.
- Must be able to work cooperatively with multi-ethnic, multi-cultural staff and patient populations.

Starting salary commensurate with education, certification, and relevant compliance, performance and managerial experience.

***Waimanalo Health Center is dedicated to offering employees an exceptional work environment, and offers competitive salary and benefits.***

To apply, please submit resume, application and cover letter to: [Meccleshall@waimanalohealth.org](mailto:Meccleshall@waimanalohealth.org)

**Please visit our website at <https://waimanalohealth.org/careers> to obtain our application and learn more about our Health Center.**